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UCC – ANNEX A-DA

**COMMON DATA REQUIREMENTS FOR
APPLICATIONS AND DECISIONS**

Document history of the earlier versions

Revision No	Date	Purpose	Main changes
DIH 14/001 UCC Annex A-DA		To be discussed during the 2nd meeting of the Customs Code Expert Group on 30-1-2014	• New structure: Data requirements and pertinent notes in delegated act • Update of legal references • Actions resulting from the RC on Doc. 758632 Rev. 4
DIH 14/001 UCC Annex A-DA Rev. 1		To be discussed during the 7th meeting of the Customs Code Expert Group (DIH) on 3+4-4-2014	• Dataset for the authorisation to operate TS facilities • Actions resulting from the RC on Doc. DIH 14-001
DIH 14/001 UCC Annex A-DA Rev. 2		To be discussed during the 12th meeting of the Customs Code Expert Group (DIH) on 19+20-6-2014	• Dataset for the REM/REC applications and decisions • Fine-tuning of AEO application/authorisation dataset following the CCEG meeting on 11-6-2014 • Inclusion of actions from the review cycle on Doc. DIH 14/001 Rev. 1 • Deletion of D.E. 1/7 Registration number of the application and D.E. 4/13 Date of application, because these do not fit in the application/decision dataset. They are included in a separate message sent by the decision taking customs authority upon receipt/acceptance of the application. They are only removed from the legal text, but certainly retained in the respective functional specifications; therefore they will be available in the system.

Annex A - DA

Common data requirements for applications and decisions

Introductory notes to the data requirements' tables for applications and decisions

General provisions

1. The provisions included in these notes are applicable to all Titles of this Annex.

2. The data requirement tables in Title I to Title XX include all the data elements necessary for the applications and decisions dealt with in this Annex.

3. The formats, codes and, if applicable, the structure of the data requirements described in this Annex are specified in the implementing act pursuant to Article 8(1)a) of the Code.

4. The data requirements defined in this Annex shall apply to applications and decisions made by using an electronic data processing technique as well as to paper-based applications and decisions.

5. The data elements which may be provided for several applications and decisions are set out in the data requirements table of Chapter 1, Title I.

6. The data elements specific to certain types of applications and decisions are set out in Title II to Title XX.

7. The specific provisions concerning each data element as they are described in Chapter 2 of Titles I to XIX apply without prejudice to the status of the data element as defined in the data requirements tables. For example D.E. 5/8 Identification of goods is marked as mandatory (status 'A') in the data requirements table in Title I, Chapter 1 for the authorisations of inward processing (column 8a) and outward processing (column 8b); however this information shall not be completed in case of inward or outward processing with equivalent goods and outward processing with standard exchange system, as described in Title I, Chapter 2.

8. Unless otherwise indicated by the footnotes pertaining to the data element concerned, the data elements listed in the respective data requirement table may be used for the purposes of both the applications and the decisions.

9. The status listed in the data requirement table below have no bearing on the fact that certain data is provided only where circumstances warrant it. For example, the D.E. 8/6 Transfer of rights and obligations shall only be used, if the transfer of the rights and obligations between holders of the procedure in accordance with Article 218 of the Code is requested.

Title I

Applications and decisions

Chapter 1

Table legend

Column		Decisions requested by a person from the customs authorities	Legal reference	Title No. of the specific data requirements
D.E. order number		Order number of the data element concerned		
Box number on paper forms		References given to the box that contains the data element concerned on a paper-based application or decision.		
D.E. name		Name of the data element concerned		
Decisions relating to binding information				
1a		Decision relating to binding information (Binding tariff information)	Article 33, UCC	Title II
1b		Decision relating to binding information (Binding origin information)	Article 33, UCC	Title III
Authorised economic operator				
2		Authorisation for the status of authorised economic operator	Article 38, UCC	Title IV
Customs valuation				
3		Authorisation for the simplification of the	Article 73, UCC	Title V

Column		Decisions requested by a person from the customs authorities	Legal reference	Title No. of the specific data requirements
		determination of amounts being part of the customs value of goods		

Comprehensive guarantee and deferred payment

Column		Decisions requested by a person from the customs authorities	Legal reference	Title No. of the specific data requirements
4a		Authorisation for the provision of a comprehensive guarantee, including possible reduction or waiver	Article 95, UCC	Title VI
4b		Authorisation of deferment of the payment of the duty payable, as far as the permission is not granted in relation to a single operation	Article 110, UCC	[1]
4c		Decision on the repayment or remission of amounts of import or export duty	Article 116 UCC	Title VI-a

Formalities related to the arrival of goods

Column		Decisions requested by a person from the customs authorities	Legal reference	Title No. of the specific data requirements
5a		Approval of a place for the purpose of presenting the goods	Article 5(33) and 139 (1) UCC	Title VII
5b		Authorisation for the operation of	Article 148 UCC	Title VIII

Column		Decisions requested by a person from the customs authorities	Legal reference	Title No. of the specific data requirements
		temporary storage facilities		

Customs status of goods

Column		Decisions requested by a person from the customs authorities	Legal reference	Title No. of the specific data requirements
6a		Authorisation of regular shipping service	Article DA-V-1-02 UCC-DA	Title IX
6b		Authorisation for the status of authorised issuer	Article DA-V-1-09 UCC-DA	-[1]

Customs formalities

Column		Decisions requested by a person from the customs authorities	Legal reference	Title No. of the specific data requirements
7a		Authorisation for the status of authorised weigher of bananas	Article DA-V-2-10	Title X
7b		Authorisation to use simplified declaration	Article 166 (2) UCC	Title XI
7c		Authorisation for centralised clearance	Article 179 UCC	Title XII
7d		Authorisation for making a customs declaration through an entry of data in the declarant's records, including for the export	Article 182 UCC	Title XIII

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[1] No specific data required

Column		Decisions requested by a person from the customs authorities	Legal reference	Title No. of the specific data requirements
		procedure		
7e		Authorisation for self-assessment	Article 185 UCC	Title XIV

Special procedures

Column		Decisions requested by a person from the customs authorities	Legal reference	Title No. of the specific data requirements
8a		Authorisation for the use of inward processing procedure	Article 211 (1)a) UCC	Title XV
8b		Authorisation for the use of outward processing procedure	Article 211 (1)a) UCC	Title XVI
8c		Authorisation for the use of end use	Article 211 (1)a) UCC	[2]
8d		Authorisation for the use of temporary admission[3]	Article 211 (1)a) UCC	[2]
8e		Authorisation for the operation of storage facilities for customs warehousing of goods	Article 211 (1)b) UCC	Title XVII

Transit

Column		Decisions requested by a person from the customs authorities	Legal reference	Title No. of the specific data requirements
9a		Authorisation	Article 230	-[1]

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[2] No specific data required

[3] The data requirements provided for in column 8d of the data requirements table shall not apply in respect of the temporary admission of transport means, pallets and containers including their accessories and equipment as referred to in Articles DA-VII-4-05 to DA-VII-4-08 [*ex-741-2-01 to 741-2-05]*, in case the application for an authorisation is made by any other act

Column		Decisions requested by a person from the customs authorities	Legal reference	Title No. of the specific data requirements
		for the status of authorised consignee for TIR procedure	UCC	
9b		Authorisation for the status of authorised consignor for Union transit	Article 233 (4)a UCC	Title XVIII
9c		Authorisation for the status of authorised consignee for Union transit	Article 233 (4)b UCC	[1]
9d		Authorisation to use of special seals	Article 233 (4)c UCC	Title XIX
9e		Authorisation to use transit declaration with a reduced dataset	Article 233 (4)d UCC	-[1]
9f		Authorisation for the use of an electronic transport document as customs declaration	Article 233 (4)e UCC	Title XX

Status in the cells

Status	Symbol description
A	Mandatory: data required by every Member State.
B	Optional for the Member States: data that Member States may decide to waive.
C	Optional for economic operators: data which economic operators may decide to

supply but which cannot be demanded by the Member States.

Data groups

Group	Title of the group
Group 1	Message information
Group 2	References of documents, certificates and authorisations
Group 3	Parties
Group 4	Dates, times, periods and places
Group 5	Identification of goods
Group 6	Conditions and terms
Group 7	Activities and procedures
Group 8	Others

Markings

Type of the marking	Description of the marking
[*]	This data element is used only for the application concerned.
[+]	This data element is used only for the decision concerned.

Data requirement table

D.E. order Nr	Column Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f

Group 1 – Message information

D.E. order Nr	Column Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
1/1	2/8	Application/ Decision code type	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
1/2	7/1d 8/4	Continuation part												A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]			A [1]						
1/3	2/19 1a/13[*] 1a/10 [+] 6a, 9b, 9c/ 10; 6b, 9d/11 9a/8 9e/12 7/24 8/17 8e/22 8/23 8/26	Signature/ authentication	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
1/4	9/1c 7/1c 8/3	Type of application			A [*]	A [*]	A [*]	A [*]		A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	
1/4 a	4a/2.1	Geographical validity				A	A		A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
1/6	1a/2	Decision reference number	A [+]	A [+] [10]	A [+] [10]	A [+] [10]	A [+] [10]	A [+][10]		A [+] [10]	A [+] [10]	A [+][10]	A [+] [10]	A [+] [10]	A [+] [10]	A[+] [10]	A [+] [10]	A [+] [10]	A [+] [10]	A [+] [10]	A [+] [10]	A [+] [10]	A [+] [10]	A [+] [10]	A [+] [10]	A [+] [10]	A [+] [10]	A [+] [10]	

Group 2 – References of documents, certificates and authorisations

D.E. order Nr	Column Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
2/1	1a/10 1b/10	Other applications and decisions relating to binding information held	A [*]	A [*]																									
2/2	1a/11	Decisions	A	A																									

D.E. order Nr	Column Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
	1b/11	relating to binding information issued to other Holders	[*]	[*]																									
2/3	1a/12 1b/12	Legal or administrative procedures pending	A [*]	A [*]																									
2/4	2 6a, 9b, 9c/11 6b, 9d/12 9a/9 9e/13 7/3e 8/16 8a; 8b; 8e/21	Attached documents	A [*]	A [*]	A [*]	A	A	A	A [15]	A	A	A	A		A	A	A	A	A]	A	A	A	A	A	A	A	A	A	
2/5		Identification number of the storage facility									A [+												A [+]						

<div align="center"><u>Group 3 – Parties</u></div>

D.E. order Nr	Column Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
3/1	2/1,2,5 1a/1[*] 1a/3 [+] 4/1.1, 1.2, 1.3 9/1 7/1 8/1	Applicant /Holder of the decision	A	A	A	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	
3/1 a	2/1,2,5 1a/1[*]1 a/3 [+] 4/1.1, 1.2, 1.3 9/1 7/1 8/1	Applicant /Holder of the decision identification	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
3/2	1a/2 9/1e	Representative	A [*]	A [*]		A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	A [2]	

D.E. order Nr	Column Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
	7/1f 5a/27 8/1																												
3/2a	1a/2 9/1e 7/1f 5a/27 8/1	Representative identification	A [*]	A [*]		A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
3/5	9/1e 7/1f	Name and contact details of the person responsible for customs matters			A [*]	A [*]	A [*]	A [*]		A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	
3/6	2/6 1a/1 4/1.4 9/1d 7/1e 8/1a	Contact person responsible for the application	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]		A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	
3/9		Person in charge of the applicant company or exercising control over its management			A [*]	A [*] [4]	A [*] [4]			A [*] [4]		A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]						A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	

Group 4 – Dates, times, periods and places

D.E. order Nr	Column Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
4/1	2/19 6a, 9b; 9e, /10; 6b, 9d/11 9a/8 9e/12 7/24 8/17 8e/22	Place		A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	A [1]	
4/2	2/19 1a/13 6a, 9b, 9c/10; 6b, 9d/11	Date	A [*]	A	A	A	A	A	A [1]	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	

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D.E. order Nr	Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
	9a/8 9e/12 7/24 8/17 8e/22																												
4/3	9/3a 7/3a 8/5a	Place where main accounts for customs purposes are held or accessible	A[*] [4]	A[*] [4]	A [*]	A [*] [4]	A [*] [4]	A [*] [4]			A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4] [5]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	A [*] [4]	
4/4	9/3c 7/3c 8/5c	Place where records are kept				A [*]	A [*]	A [*]		A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*] [5]	A [*]	A [*]	A [*]	A [*]	A [*]	
4/6	1a/4 7/25, 28 8/6a	[Requested] Start date of the decision	A [+]	A [+]	A [+]	A		A [+]			A	A		A	A	A	A	A	A	A	A	A	A						
4/7	1a/4 7/25 8/6b	Date of expiry of the decision	A [+]	A [+]		A													C [*] A [+]	C [*] A [+]	C [*] A [+]	C [*] A [+]							
4/8	7/12a	Location of goods							A	A	A						A	A	A						A	A	A			
4/9	8/11a	Customs office(s) of placement													A [9]					A	A	A	A	A						
4/10	8/11b	Customs office(s) of discharge																		A	A	C [*] B [+]	A	A						
4/11	8/11c	Customs office of guarantee									C [*] A [+]									C [*] A [+]	C [*] A [+] [13]	C [*] A [+]	C [*] A [+]	C [*] A [+]						
4/12	8/11d	Supervising customs office								A [+]	A [+]		A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]			
4/12-1	7c/12b	Customs office(s) of presentation								A	A						A												
4/14		Time-limit										A [+]						A [+] [11]							A [+]	A [+]	A [+]			
4/15	7/6b	Period for																		A	A	A	A							

D.E. order Nr	Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
	8/13	discharge																											
4/16		Deadline for submitting the bill of discharge																	A [+]		A [+]								

Group 5 – Identification of goods

D.E. order Nr	Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
5/1	1a/6 7/6 8/7	Commodity code	C [*] A [+]	A		A			A						A	A	A	A	A	A	A	A	C [*]		A	A	A		
5/2	1a/7 9/10 7/6 8/7	Description of goods	A	A		A		B	A						A	A	A	A	A	A	A	A	A	A	A	A			
5/3	1a/4 7/6 8/7	Goods quantity	A [+]						A							A		A	A	A	A	A	A						
5/4	7/6 8/7	Goods value						B								A		A	A	A	A	A							
5/5	7/6 8/7	Rate of yield																	A	A	A								
5/6	8/7a	Equivalent goods																	A	A	A	A	A						
5/7	8/8	Processed products																	A	A	A								
5/8	8/12 8a/7A 8b/19	Identification of goods																	A	A	A	A	A						
5/9	8/14a	Reference amount					A				A								A	A	A	A	A						
5/10		Excluded categories or movement of goods									A [+]														A [+]	A [+]			

Group 6 – Conditions and terms

D.E. order Nr	Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
6/4	9/6	Prohibitions and restrictions													A	A	A	A											
6/5	8/10	Economic conditions																	A	A									
6/6	9/3	General remarks	A	A	A	A	A	A	A	A	A	A	A	A	A	A[+	A	A	A	A	A	A	A	A	A	A	A	A	

D.E. order Nr	Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
	8e/16 and 25; 8a/16 and 21; 8b/16 and 22; 8c and 8d/16		[+]	[+]	[+]	[+]	[+]	[+]	[+]	[+]	[+]	[+]	[+]	[+]	[+]	]	[+]	[+]	[+]	[+]	[+]	[+]	[+]	[+]	[+]	[+]	[+]	[+]	

Group 7 – Activities and procedures

D.E. order Nr	Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
7/1	1a/5 1b/3	Type of transaction	A [*]	A																									
7/2	7/8a	Type of customs procedures					A	A							A	A	A	A											
7/3	7/8b	Type of declaration					A									A													
7/4	9/7	Number of operations					B [*]								A [*]									A [*]	A [*]	A [*]	A [*]	A [*]	
7/5	2/9 9/9	Business activities			A [*]																			A [*]	A [*]	A [*]	A [*]	A [*]	
7/6	8/9	Details of planned activities									A								A	A	A	A	A						

Group 8 – Others

D.E. order Nr	Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
8/1	9/3b 7/3b 8/5b	Type of main accounts for customs purposes					A [*]				A [*]	A [*]	A [*]		A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*] [5]	A [*]	A [*]	A [*]	A [*]	A [*]	
8/2	9/3e 7/3d 8/5d	Type of records					A [*]				A [*]	A [*]	A [*]		A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*] [5]	A [*]	A [*]	A [*]	A [*]	A [*]	
8/3	1a/9 1b/8	Samples etc.	A [*]	A																									
8/4	6a, 9a/7 6b, 9b-9e/6 7/23 9/16 8e/21	Additional information	B [*]	B [*]		A	C [*]	C [*]	C [*]	C [*]	C [*]	C [*]	C [*]	C [*]	C [*]	C[*]	C [*]	C [*]	C [*]	C [*]	C [*]	C [*]	C [*]	C [*]	C [*]	C [*]	C [*]	C [*]	
8/5	9/14	Guarantee					A				A								A	A	A	A	A		A				

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D.E. order Nr	Column Box No. on paper forms	D.E. name	1a	1b	2	3	4a	4b	4c	5a	5b	6a	6b	7a	7b	7c	7d	7e	8a	8b	8c	8d	8e	9a	9b	9c	9d	9e	9f
																			[6]	[7]									
8/7	9/15a	Movement of goods									A								A	A	A	A	A						
8/8	2/3 1a/1	Decision taking customs authority	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]	A [+]
8/9	1a/11 1b/18	Keywords	A [+]	A [+]																									
8/10	8e/18	Details about the storage facilities									A												A						
8/11	8e/19	Storage of Union goods									A												A						
8/12	2/17 7a/26	Consent for publication in the list of authorisation holders			A [*]	A [*]	A [*]	A [*]		A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]	A [*]

Notes

Note number	Note description
[1]	This information shall only be used in case of a paper-based application.
[2]	This information is mandatory only in the cases where the EORI number of the person is not required. Where the EORI number is provided, the name and address should not be provided, unless a paper-based application or decision is used.
[3]	This information may only be used for export procedures.
[4]	This information shall not be provided if the applicant is an authorised economic operator.
[5]	If it is intended to use a public customs warehouse type II, this data element shall not be used.
[6]	In case of an application for the use of the inward processing EX/IM procedure, this data element shall not be used, unless export duties are applicable.
[7]	In case of an application for the use of the outward processing procedure, this data element shall not be used, unless prior importation of replacement products or processed products is applied for.
[9]	This information may only be required where a subcontractor is involved in the export customs procedure and the simplified and the supplementary customs declarations are lodged at different customs offices.
[10]	In case of an application for the amendment or renewal of the decision, this information shall be provided in the application as well.
[11]	This information shall only be provided in the decision, in case the holder of the decision is not exempted from the obligation to present the goods.
[13]	This data element shall only be used in the context of prior importation of replacement products, pursuant to Article 262(1) 2nd subparagraph of the Code.
[15]	Without prejudice to any specific provisions adopted under the common agricultural policy, an application relating to goods in respect of which an import or export licence was produced when the relevant customs declaration was lodged shall be supported by certification by the authorities responsible for issuing such licence attesting that the necessary steps have been taken to cancel its effects. The above certification shall not be required, where:

	(a) the customs authority to which the application is submitted issued the licence itself;
	(b) the ground for the application is an error that has no effect on the attribution of the licence.
	The above provisions shall also apply in the case of re-exportation, placing in a customs warehouse, free zone or free warehouse, or destruction of the goods

<center>**Chapter 2**</center>

<center>**Notes relating to data requirements**</center>

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

<center>**Group 1 – Message information**</center>

1/1. Application/Decision code type

All relevant table columns used:

Using the relevant codes, indicate which authorisation or decision is applied for.

1/2. Continuation part

Table columns 7a to 7e:

If a paper-based application is used, indicate the number of the continuation form submitted with the application. In case of an application made by using an electronic data processing technique, use D.E. 1/1 Application/Authorisation code type.

Table columns 8a; 8b and 8e:

In case of a paper-based application, tick the appropriate box 'yes/no', if a continuation part is used for the operation of storage facilities for customs warehousing of goods, for inward processing or outward processing (where necessary). In case of an application made by using an electronic data processing technique, use D.E. 1/1 Application/ Authorisation code type.

1/3. Signature/authentication

All relevant table column used:

Application:

Signature, or authentication otherwise of the person who lodges the application (applicant or representative). The signatory should add his capacity.

Decision:

Signature or authentication otherwise of the person who takes the decision on granting the authorisation or binding information.

Table column 1a:

If the applicant has a reference, it may be inserted here.

Table column 2:

The signatory should always be the person who represents the applicant as a whole.

Table columns 8a to 8e:

If a continuation model is used in case of a paper-based application, Box 22 must be used instead of Box 17.

1/4. Type of application

All relevant table columns used:

Using the relevant code, indicate the type of application. In case of an application for amendment or, if applicable renewed authorisation, also indicate the appropriate decision number in D.E. 1/6 Decision reference number.

1/4a Geographical validity

All relevant table columns used:

By way of derogation from Article 26 of the Code, indicate where the effect of the decision is limited to one or several Member States, mentioning explicitly the Member State(s) concerned.

1/6. Decision reference number

All relevant table columns used:

Unique reference attributed by the competent customs authority to the decision.

Group 2 – References of documents, certificates and authorisations

2/1. Other applications and decisions relating to binding information held

Table column 1a:

Indicate (yes/no), whether the applicant has applied for or received a BTI decision for identical or similar goods in the Union to those described under D.E. 5/2 Description of goods in this Title and D.E. II/3 Commercial denomination and additional information in Title II. If yes, the following information should also be completed:

- Country of application: country where the application was submitted

- Place of application: place where the application was submitted

- Date of application: the date on which the competent customs authority referred to in Article 22 (1) 3rd subparagraph of the Code *[ex-Art. 124-2-04 (2)]* has received the application.

- BTI decision reference number: reference number of the BTI decision which the applicant has already received. This part is mandatory if the applicant has received BTI decisions following his application.

- Start date of validity: The date on which the BTI decision validity starts.

- Customs Nomenclature Code: the nomenclature code indicated on the BTI decision.

Table column 1b:

Indicate whether the applicant has applied for or received a BOI decision for goods or materials identical or similar to those referred to under D.E. 5/1 Commodity code and D.E. 5/2. Description of goods in this Title or D.E. III/3 in Title III; by providing the relevant details.

2/2. Decisions related to binding information issued to other Holders

Table column 1a:

Indicate whether or not the applicant is aware of BTI decisions issued to other holders for identical or similar goods to those described under D.E. 5/2 Description of goods in this Title

and D.E. II/3 Commercial denomination and additional information in Title II. Information concerning existing BTI decisions can be consulted at the public EBTI database that is accessible on the Internet. If yes, the following additional elements are optional:

- BTI decision reference number: reference number of the BTI decision of which the applicant is aware

- Start date of validity: The date on which the BTI decision validity starts.

- Customs Nomenclature Code: the nomenclature code indicated on the BTI decision.

Table column 1b:

Indicate whether, to the knowledge of the applicant, a BOI decision for identical or similar goods has already been applied for or issued in the Union.

2/3. Legal or administrative procedures pending

Table column 1a:

Indicate whether or not the applicant is aware of any legal or administrative procedures concerning tariff classification pending within the Union, or a court ruling on tariff classification already handed down within the Union, relating to the goods described under D.E. 5/2. Description of goods (Box 7 in the BTI application) and D.E. D.E. II/3 Commercial denomination and additional information in Title II Box 8 in the BTI application). If yes, the following additional elements are optional:
Enter the address of the court, the reference number of the case pending and/or the judgement, and any other relevant information.

Table column 1b:

Indicate whether, to the knowledge of the applicant, the goods described in D.E. 5/1. Commodity code and D.E. 5/2. Description of the goods in this Title, or D.E. III/3 Conditions enabling the determination of origin in Title III are the subject of any legal or administrative proceedings concerning origin pending within the Union or a court ruling on origin already handed down within the Union.

2/4. Attached documents

All relevant table column used:

Provide information on the type and identification number of the document(s) attached.

2/5. Identification number of the storage facility

All relevant table column used:

If applicable, enter any identification number allocated by the authorising customs authority to the storage facility.

Group 3 – Parties

3/1. Applicant / Holder of the decision

All relevant table column used:

Application:
The applicant is the person who applies to the customs authorities for a decision.
Enter the name and the contact details of the person concerned. The fax number shall be provided, if applicable.
Decision:
The holder of the decision is the person on whom the decision has legal effects.

3/1a Applicant / Holder of the decision identification

All relevant table column used:

Application:
The applicant is the person who applies to the customs authorities for a decision.
Enter the Economic Operators Registration and Identification number (EORI number), of the person concerned, as provided for in Article DA-I-1-01(35).
In case of an application made by using an electronic data processing technique, the EORI number of the applicant shall always be provided.
Decision:
The holder of the decision is the person on whom the decision has legal effects.

3/2. Representative

All relevant table column used:

If the applicant indicated in D.E. 3/1 is represented, provide relevant information about the representative and his contact details. The fax number shall be provided, if applicable.

Provide a copy of a relevant contract, power of attorney or any other document which provides evidence of the empowerment for the status of customs representative in accordance with the national law.

3/2a Representative identification

All relevant table column used:

If the applicant indicated in D.E. 3/1 is represented, enter the EORI number of representative.

3/5. Name and contact details of the person responsible for customs matters

All relevant table column used:

This information shall only be provided if different from the applicant's contact person responsible for the application as provided in D.E. 3/6 Contact person responsible for the application. Contact information which can be used for further contact, communication for customs matters. The fax number shall be provided, if applicable.

3/6. Contact person responsible for the application

All relevant table column used except for 8a to 8e:

The contact person shall be responsible for keeping contact with customs as regards the application.

Enter the contact person's name and any of the following: telephone number, fax number, e-mail address.

Table columns 8a to 8e:

Enter one e-mail address which can be used for further communication.

3/9. Person in charge of the applicant company or exercising control over its management

All relevant table column used:

For the purposes of Article 39(a) of the Code, enter the name(s) and full details of the person(s) concerned according to the legal establishment/form of the applicant company, in particular: director/manager of the company, board directors and board members, if any. Details should include: full name and address, date of birth and National Identification Number.

Group 4 – Dates, times, periods and places

4/1. Place

All relevant table column used:

Application:
Place at which the application was signed or otherwise authenticated.
Decision:
Place at which the authorisation or decision on binding information was taken.

Table columns 8a, 87band 8e:

If a continuation model is used in case of a paper-based application, Box 22 must be used.

4/2.Date

All relevant table column used:

Application:
Date on which the applicant has signed or otherwise authenticated the application.
Decision:
The date on which the authorisation or decision on binding information was taken.

Table columns 8a, 8band 8e:

If a continuation model is used in case of a paper-based application, Box 22 must be used.

4/3. Place where main accounts for customs purposes are held or accessible

All relevant table column used:

Main accounts for customs purposes as referred to in Article 22(1) 3rd subparagraph of the Code are those accounts which are to be considered by customs authorities as the main accounts for customs purposes allowing the customs authorities to supervise and monitor all activities which are covered by the authorisation concerned. The applicant's existing commercial, tax or other accounting material may be accepted as main accounts for customs purposes if they facilitate audit-based controls.

Enter the full address of the location including the Member State where the main accounts are intended to be held or are intended to be accessible. The UN/LOCODE may replace the address, if it provides an unambiguous identification of the location concerned.

Table column 1a and 1b:

In case of binding information, information must be given only where the country is different from the data provided for the identification of the applicant.

4/4. Place where records are kept

All relevant table column used:

Enter full address of the location(s) including the Member State(s) where the applicant's records are kept or intended to be kept. The UN/LOCODE may replace the address, if it provides an unambiguous identification of the location concerned.

This information is necessary to identify the location of the records pertaining to the goods located under the address provided for in D.E. 4/8. Location of goods.

Table column 7d:

Precise also the place of archives of the single contracts.

4/6. [Requested] Start date of the decision

Table column 1a and 1b:

The date on which the validity of the decision on binding information starts.

Table column 2:

Indicate the day, the month and the year, in accordance with Article DA-I-2-31.

Table column 3:

The date on which the authorisation takes effect.

Table column 4b:

The start date of the first operational period fixed by the authority for the purposes of the calculation of the deferred time limit for payment.

Table columns 5a; 5b and 7a to 7e:

Application:
This data element shall be filled in only when it is requested for the authorisation to take effect at a date later than the one of the submission of the application.
Decision:
The date on which the authorisation takes effect.

Table columns 8a to 8e:

Indicate the requested date on which the authorisation should take effect (day/month/year). In principle the authorisation takes effect on the date of issue at the earliest. In this case, the data element shall not be completed.

4/7. Date of expiry of the decision

All relevant table columns used:

The date on which the validity of the authorisation or decision on binding information ends.

4/8. Location of the goods

Table column 4c:

Enter the name and address of the location concerned. In case the application is submitted by using an electronic data processing technique, the UN/LOCODE may replace the address, if it provides an unambiguous identification of the location concerned.

Table column 5a:

Enter the name and address of the location where the goods will be presented to customs. The UN/LOCODE may replace the address, if it provides an unambiguous identification of the location concerned.

Table column 5b:

Enter the name and address of the location where the goods will be under temporary storage. The UN/LOCODE may replace the address, if it provides an unambiguous identification of the location concerned.

Table column 7c to 7e:

Enter the address of the location where the goods are located when placed under a customs procedure. The UN/LOCODE may replace the address, if it provides an unambiguous identification of the location concerned.

Table column 9a:

Enter the full address of the location(s) where goods will be received under TIR procedure. The UN/LOCODE may replace the address, if it provides an unambiguous identification of the location concerned.

Table column 9b:

Enter the full address of the location(s) from which goods will be sent under Union transit procedure. The UN/LOCODE may replace the address, if it provides an unambiguous identification of the location concerned.

Table column 9c:

Enter the full address of the location(s) where goods will be received under Union transit procedure. The UN/LOCODE may replace the address, if it provides an unambiguous identification of the location concerned.

4/9. Customs office(s) of placement

All relevant table columns used:

Indicate the suggested customs office(s).

4/10. Customs office(s) of discharge

All relevant table columns used:

Indicate the suggested customs office(s).

4/11. Customs office of guarantee

All relevant table columns used:

Indicate the customs office concerned.

4/12. Supervising customs office

Table columns 5a; 5b; 6b;7b to 7e and 8a to 8e:

Indicate the competent customs office.

Table columns 9a and 9c:

Indicate the customs office of destination responsible for the place where the goods are received by the authorised consignee.

Table column 9b:

Indicate the customs office of departure responsible for forthcoming Union transit operations.

4/12-1. Customs office(s) of presentation

All relevant table columns used:

Indicate the customs office(s) concerned.

4/14. Time-limit

Table column 6b:

Indicate the time limit in minutes by which the customs office can carry out controls before the departure of the goods.

Table column 7d and 9b:

Indicate the time-limit in minutes by which the customs office can indicate its intention to perform a control before the goods are deemed to be released.

Table columns 9a and 9c:

Indicate the time limit in minutes by which the authorised consignee shall receive the unloading permission.

4/15. Period for discharge

All relevant table columns used:

Enter the estimated period expressed in months needed for the operations to be carried out or use within the special customs procedure applied for. The period starts when the goods are placed under the special procedure and it ends when the goods placed under the special procedure, or the processed products are placed under a subsequent customs procedure, destroyed, have left the customs territory of the Union or have been assigned to their prescribed end-use.

Where the period for discharge expires on a specific date for all the goods placed under the procedure in a given period, the authorisation may provide that the period for discharge shall be automatically extended for all goods still under the procedure on this date. Indicate ('yes/no') whether the simplification set out in Article DA-VII-1-14 (2) *[ex-Art. 710-17(3)]* is required. If yes, enter the details.

<u>**Table column 8a:**</u>

The decision taking customs authority may specify in the authorisation that the period of discharge ends on the last day of the subsequent

☐ Month

☐ Quarter

☐ Semester

following the month/quarter/semester in the course of which the period of discharge has started.

4/16. Deadline for submitting the bill of discharge

All relevant table columns used:

Deadline as provided for in Article DA-VII-1-16 (1) *[ex-Art. 710-18 (1)]*, within which the holder of the authorisation shall supply the bill of discharge to the supervising customs office.

<div align="center">

Group 5 – Identification of goods

</div>

5/1. Commodity code

Table column 1a:

Application:
Indicate the customs nomenclature code under which the applicant expects the goods to be classified.

Decision:
The customs nomenclature code, under which the goods must be classified in the customs nomenclature.

Table column 1b:

Application:
The heading/subheading (customs nomenclature code) under which the goods are classified at a sufficient level of detail to enable to identify the rule for the determination of origin. Where the applicant for the BOI is the holder of a BTI for the same goods, indicate the 8-digit CN code.

Decision:
The heading/subheading or 8-digit CN code as indicated in the application.

Table column 3:

Enter the 8-digit Combined Nomenclature code of the goods.

Table column 4c:

Enter the 8-digit Combined Nomenclature code of the goods concerned.

Table columns 7b to 7e:

Enter at least the first 4digits of the Combined Nomenclature code of the goods concerned.

Table columns 8a and 8b:

Indicate the first 4digits of the Combined Nomenclature code of the goods to be placed under the inward or outward processing procedure.

The 8-digit Combined Nomenclature code must be given where:

- equivalent goods or the standard exchange system are to be used,
- goods are covered by *[ex-Annex 73]*,
- goods are not covered by *[ex-Annex 73]* and economic condition code 22 (deminimis rule) is used; or
- the customs authorities require this in accordance with *[ex-Article 710-04(2)]*.

Table column 8c:

(1) If the application concerns goods to be placed under the special procedure other than those under (2) below, enter – where appropriate – the 8-digit Combined Nomenclature code (1st subdivision), the Taric Code (2nd subdivision) and, if applicable, the TARIC additional code(s) (3rd subdivision).

(2) If the application concerns goods under the special provisions (Part A and B) contained in Part one, Preliminary Provisions, Section II of the Combined Nomenclature (goods for certain categories of ships, boats and other vessels and for drilling or production platforms/civil aircraft and goods for use in civil aircraft), the Combined Nomenclature codes are not required.

Table column 8d:

Indicate the first 4digits of the Combined Nomenclature code of the goods to be placed under the temporary admission procedure.

Table column 8e:

Indicate the first 4digits of the Combined Nomenclature code of the goods to be placed under the customs warehousing procedure.

If the application covers a number of items of different goods, the data element may not be completed. In this case, describe the nature of goods to be stored in D.E. 5/2. Description of goods.

Where equivalent goods are used under customs warehousing the 8-digit Combined Nomenclature code must be given.

5/2. Description of goods

Table column 1a:

Application:

Detailed description of the goods permitting their identification and the determination of their classification in the customs nomenclature. This should also include details of the composition of the goods and any methods of examination used for its determination where the classification depends on it. Any details which the applicant considers to be confidential should be entered in D.E. II/3 Commercial denomination and additional information of Title II.

Decision:

Description of the goods in sufficient details to allow their recognition without any doubts and enabling to relate the goods described in the BTI decision easily to the goods presented for customs clearance. It should not contain any details which the applicant has marked as confidential in the BTI application.

Table column 1b:

Application:

Detailed description of the goods permitting their identification.

Decision:

Description of the goods in sufficient details to allow their recognition without any doubts and enabling to easily relate the goods described in the BOI decision to the goods presented.

Table column 3:

Indicate the trade description of the goods.

Table column 4c:

Indicate the usual trade description of the goods or their tariff description. The description must correspond to that used in the customs declaration referred to in D.E. VI-a/1 Customs declaration.

State the number, kind, marks and identification numbers of packages. In the case of unpackaged goods, state the number of objects or indicate 'in bulk'.

Table columns 7b to 7e; 8d and 9a, 9b; 9c:

Indicate the trade and/or technical description of the goods. The trade and/or technical description should be sufficiently clear and detailed to enable a decision to be taken on the application.

Table columns 8a and 8b:

Indicate the trade and/or technical description of the goods.
The trade and/or technical description should be sufficiently clear and detailed to enable a decision to be taken on the application. Where it is planned to use equivalent goods or the standard exchange system, give details about commercial quality and technical characteristics of the goods.

Table column 8c:

Indicate the trade and/or technical description of the goods. The trade and/or technical description should be sufficiently clear and detailed to enable a decision to be taken on the application.
If the application concerns goods under the special provisions (Part A and B) contained in Part one, Preliminary Provisions, Section II of the Combined Nomenclature (goods for certain categories of ships, boats and other vessels and for drilling or production platforms/civil aircraft and goods for use in civil aircraft), the applicant should state for instance: "Civil aircraft and parts thereof/special provisions, part B of the Combined Nomenclature".

Table column 8e:

Indicate at least whether the goods are agricultural and/or industrial goods.

5/3. Goods quantity

Table column 1a:

This D.E. shall only be used in cases where a period of extended use has been granted, indicating the quantity of the goods that may be cleared through customs under cover of that period of extended use, and its units. The units shall be expressed in supplementary units

within the meaning of the Combined Nomenclature (Annex I to Council Regulation (EEC) No 2658/87). This quantity shall be updated every time goods are cleared under cover of that period of extended use.

Table column 4c:

Enter the net quantity of the goods expressed in units of the metric system (e.g. kilograms, litres, square metres).

Table columns 7c and 7e:

Enter the estimated quantity of the goods to be placed under a customs procedure using the given simplification, on a monthly basis.

Table columns 8a, 8b, 8d and 8e:

Enter the estimated total quantity of the goods intended to be placed under the special procedure during the period of validity of the authorisation.

Table column 8c:

Enter the estimated total quantity of the goods intended to be placed under the special procedure during the period of validity of the authorisation.

If the application concerns goods under the special provisions (Part A and B) contained in Part one, Preliminary Provisions, Section II of the Combined Nomenclature (goods for certain categories of ships, boats and other vessels and for drilling or production platforms/civil aircraft and goods for use in civil aircraft) it is not necessary to give details about the quantity of the goods.

5/4. Goods value

Table column 4b; 7c and 7e:

Provide information about the estimated value of goods intended to be covered by the authorisation.

Table columns 8a; 8b and 8d:

Enter the estimated maximum value in EUR of the goods intended to be placed under the special procedure. The value may be indicated additionally in another currency than EUR.

Table column 8c:

Enter the estimated maximum value in EUR of the goods intended to be placed under the special procedure. The value may be indicated additionally in another currency than EUR.

If the application concerns goods under the special provisions (Part A and B) contained in Part one, Preliminary Provisions, Section II of the Combined Nomenclature (goods for certain categories of ships, boats and other vessels and for drilling or production platforms/civil aircraft and goods for use in civil aircraft), it is not necessary to give details about the value of the goods.

5/5. Rate of yield

All relevant table columns used:

Indicate the estimated rate of yield or estimated average rate of yield, or where appropriate, the method of determining such rate.

5/6. Equivalent goods

Table columns 8a; 8c; 8d and 8e:

Equivalent goods consist in Union goods which are stored, used or processed instead of the goods placed under a special procedure other than transit.

Where it is planned to use equivalent goods, state the 8-digit Combined Nomenclature code, the commercial quality and technical characteristics of equivalent goods to enable customs authorities to make the necessary comparison between equivalent goods and the goods they are replacing.

The relevant codes provided for D.E. 5/8. Identification of goods may be used to suggest supporting measures, which might be useful for this comparison.

If the equivalent goods are at a more advanced stage of manufacture or are in a better condition than the non-Union goods (in case of repair), enter the relevant details.

Table column 8b:

Equivalent goods consist in non-Union goods which are processed instead of Union goods placed under the outward processing procedure.

Where it is planned to use equivalent goods, state the 8-digit Combined Nomenclature code, the commercial quality and technical characteristics of equivalent goods to enable customs

authorities to make the necessary comparison between equivalent goods and the goods they are replacing.

The relevant codes provided for D.E. 5/8. Identification of goods may be used to suggest supporting measures, which might be useful for this comparison.

If the equivalent goods are at a more advanced stage of manufacture or are in a better condition than the Union goods (in case of repair), enter the relevant details.

5/7. Processed products

All relevant table columns used:

Enter details of all processed products resulting from the operations, indicating the main processed product or the secondary processed products which are by-products of the processing operation other than the main processed product, as appropriate.

CN code and Description: notes in relation with D. E. 5/1. Commodity code and 5/2. Description of the goods shall be applicable.

5/8. Identification of goods

All relevant table columns used:

Enter the intended measures of identification by using at least one of the relevant codes.

Table columns 8a; 8b and 8e:

This information is not to be completed in the case of customs warehousing, inward processing or outward processing with equivalent goods. D. E. 5/6. Equivalent goods shall be used instead.

This information shall not be provided in case of outward processing with standard exchange system. D.E. XV/2 Replacement products in Title XV shall be completed instead.

5/9. Reference amount

All relevant table columns used:

Provide information on the reference amount.

5/10. Excluded categories or movement of goods

All relevant table columns used:

Specify any excluded categories or movement of goods.

Group 6 – Conditions and terms

6/4. Prohibitions and restrictions

All relevant table columns used:

Indication of any prohibitions and restrictions at national or Union level which are applicable for the goods and/or the procedure concerned.

6/5. Economic conditions

All relevant table columns used:

The inward or outward processing procedure can be used only where the essential interests of the Union producers would not be adversely affected by an authorisation for a processing procedure (economic conditions).

In most of the cases an examination of the economic conditions is not necessary. However, in certain cases such an examination must be carried out by the Customs Code Committee.

At least one of the relevant codes defined for economic conditions must be used for each CN code which has been indicated in D.E. 5/1. Commodity code. The applicant can provide further details , in particular, where an examination of the economic conditions is required.

6/6. General remarks

All relevant table columns used:

General information on the obligations and/or formalities resulting from the authorisation.

Obligations stemming from the authorisation [with particular regard to the obligation to inform the decision taking authority of any change in the underlying facts and conditions as provided for in Article 23 (2) of the Code*.*

Table column 4c:

Indicate the particulars of any requirements to which the goods remain subject pending implementation of the decision.

If applicable, the decision shall contain a notice informing the holder of the decision that he must give the original of the decision to the implementing customs office of his choice when presenting the goods.

Group 7 – Activities and procedures

7/1. Type of transaction

All relevant table column used:

Indicate (yes/no) whether the application relates to an import or export transaction by specifying the envisaged transaction the BTI or BOI decision is intended to be used for. The type of the special procedure should be specified.

7/2. Type of customs procedures

Table column 4a:

Indicate the relevant customs procedure(s). Where the comprehensive guarantee is provided to cover release for free circulation or end-use, indicate, whether the guarantee will cover:

☐ Normal period before payment (Article 195 (1) [ex-Art. 124(1)] + 108(1) UCC)

☐ Deferred payment

Table column 4b:

Indicate the relevant customs procedure(s) and specify the conditions of the deferred payment:

☐ Article 110(b) UCC

☐ Article 110(c) UCC

☐ Other (e.g. *[ex-Article 532-01(1)], [ex-Article 532-02)]*

Table columns 7b to 7e:

Indicate the relevant customs procedure(s) the applicant wishes to apply. If applicable, enter the number of the respective authorisation or the date of application.

7/3. Type of declarations

All relevant table columns used:

Indicate the type of the customs declaration (standard, simplified and supplementary or entry into the records) the applicant wishes to use.
For simplified and supplementary declarations, indicate the number of the authorisation or the reference to its application.
For entry into the records, indicate the number of the authorisation or the reference to its application.

7/4. Number of operations (consignments)

Table column 4a:

Where the comprehensive guarantee will be used for covering existing customs debts or for placing goods under a special procedure, indicate the number of consignments relating to the recent 12-month period.

Table column 7b:

Enter an estimation on how often per month the applicant will use the simplification.

Table column 9a:

Enter information on how often per month the applicant will receive goods under the TIR procedure.

Table column 9b:

Enter information on how often per month the applicant will send goods under the Union transit procedure.

Table column 9c:

Enter information on how often per month the applicant will receive goods under Union transit procedure.

Table columns 9d and 9e:

Enter information on how often per month the applicant will use the Union transit procedures.

7/5. Business activities

All relevant table columns used:

Enter information on the business activity of the applicant,

7/6. Details of planned activities

Table columns 5b; 8a; 8b and 8e:

Describe the nature of the planned activities or use (e.g. details of the operations under a job-processing contract or kind of usual forms of handling under inward processing) to be carried out on the goods within the special procedure or while they are under temporary storage.
Indicate also the appropriate place(s). If more than one customs administration is involved, indicate the name(s) of the Member State(s) as well as the places.
Where appropriate, indicate name, address and function of other operators involved.
Usual forms of handling allows goods placed under customs warehousing or a processing procedure to preserve them, improve their appearance or marketable quality or prepare them for distribution or resale. Where usual forms of handling are intended to be carried out under inward or outward processing a reference to the relevant point(s) of *[ex-Annex 72]* must be made.

Table column 8c:

In the case of "end-use", enter the intended end-use and the place(s) where the goods will be assigned to the prescribed end-use. Where appropriate, indicate the rate of yield.

Table column 8d:

Indicate the relevant Article which should be applied in order to benefit from total relief from import duties.
Where applicable under the relevant Article, give the name and address of the non-Union owner of the goods to be placed under the special procedure described in D.E. 5/1. Commodity code and D.E. 5/2. Description of goods.

Where benefit from total relief from import duties is applied for in accordance with *[ex-Article 741-3-11 or 741-3-12]*, give the description and quantities of the goods to be produced.

Group 8 - Others

8/1. Type of main accounts

All relevant table column used:

Specify the type of main accounts by giving details about the system intended to be used, including the software.

8/2. Type of records

All relevant table column used:

Specify the type of records by giving details about the system intended to be used, including the software.

The records must enable the customs authorities to supervise the procedure concerned, in particular with regard to the identification of the goods placed under that procedure, their customs status and their movements.

8/3. Samples etc.

Table column 1a:

Indicate (yes/no) whether any samples, photographs, plans, catalogues or other documents available which may assist the customs authorities in determining the correct classification of the goods in the customs nomenclature, are attached as annexes.
If there is a sample, it should be indicated whether it has to be returned or not.

Table column 1b:

Indicate any samples, photographs, plans, catalogues or other documents available on the composition of the goods and their component materials and which may assist in describing the manufacturing process or the processing undergone by the materials.

8/4. Additional information

All relevant table column used except for 1a:

Enter any additional information, if deemed helpful.

Table column 1a:

This data element is to be used by customs authorities only. It may be used for indicating any other relevant information concerning the application.

8/5. Guarantee

All relevant table columns used:

Indicate whether a guarantee is required for the authorisation concerned. If yes, enter the Guarantee Reference Number of the guarantee provided in relation with the authorisation concerned.

8/7. Movement of goods

Time limit expressed in days for ending the movement of goods.

All relevant table columns used:

Tick box 'yes/no', if a movement of goods under temporary storage pursuant to Article DA-IV-2-10 or customs warehousing which is not covered by paragraphs 1 or 3 of Article DA-VII-1-17 is intended.

Suggest a time limit within which movement of goods must end.

The request for authorising movement of goods under temporary storage or customs warehousing may also be submitted to the supervising customs office at a later stage, once the application was accepted and the respective authorisation was granted.

8/8. Decision taking customs authority

All relevant table columns used:

Identification number or name and address of the customs authority which takes the decision.

Table column 1b:

Signature and name of the Member State's customs administration that issued the decision.

Table column 2:

Authentication and name of the Member State's customs administration. The name of the Member State's customs administration can be mentioned on a regional level, if the customs administration organisational structure requires it.

8/9. Keywords

All relevant table columns used:

Indication of the relevant keywords, by which the customs authorities in the issuing Member State have indexed the decision on binding information. This indexation (by adding keywords) facilitates the identification of the relevant decisions on binding information issued by customs authorities in other Member States.

8/10. Details about the storage facilities

All relevant table column used:

Provide precise information about the premises or any other location for temporary storage or customs warehousing which is intended to be used as storage facilities.

8/11. Storage of Union goods

All relevant table column used:

Indicate ('yes/no') whether it is planned to store Union goods in a customs warehouse or temporary storage facility.

A request for storage of Union goods may also be submitted to the supervising customs office at a later stage once the application was accepted and the authorisation for the operation of storage facilities was granted.

8/12. Consent for publication in the list of authorisation holders

Indicate (yes/no) whether the applicant agrees to disclose in the public list of authorisation holders the following details of the authorisation he/she is applying for:

- Holder of the authorisation

- Type of authorisation

- Date of effect or, if applicable, period of validity

- Member State of the decision taking customs authority

- Competent/supervising customs office

Title II

Application and decision relating to binding tariff information

Chapter 1

Specific data requirements for the application and the decision relating to binding tariff information

Data requirements table

D.E. order No	Box No.	D.E. name	Status
II/1.	3	Reissue of a BTI	A [*]
II/2.	4	Customs nomenclature	A [*]
II/3.	8	Commercial denomination and additional information	C [*] A [+]
II/4.	9	Justification of the classification of the goods	A [+]
II/5.	10	Material provided by the applicant on the basis of which the BTI decision has been issued	A [+]
II/7.	12	Images	B [+]
II/12.	4	End date of extended use	A [+]
II/13.	4	Invalidation reason	A [+]
II/14		Registration number of the application	A [+]

The status and the markings indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

Notes relating to the specific data requirements for the application and the decision relating to Binding Tariff Information

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

II/1. Reissue of a BTI

Indicate (yes/no), whether the application concerns the reissue of a BTI decision. If yes, provide the relevant details.

II/2. Customs nomenclature

Indicate in which nomenclature the goods are to be classified, by inserting "x" in one box only.

The nomenclatures listed are the following:

– the Combined Nomenclature (CN), which determines the tariff classification of goods in the Union at 8-digit level;

– TARIC, which consists of an additional 9th and 10th digits which reflect tariff and non-tariff measures in the Union, such as tariff suspensions, tariff quotas, anti-dumping duties, etc., and may consist also of TARIC additional codes and national additional codes from the 11th digit onwards;

– the refund nomenclature, which refers to the agricultural product nomenclature for export refunds.

If the nomenclature is not one of those listed, specify the nomenclature concerned.

II/3. Commercial denomination and additional information

Application:

Indicate any particulars which the applicant wishes to be treated as confidential, including the trademark and model number of the goods.

In certain cases, including those where samples are provided, the administration concerned may take photographs (e.g. of the samples provided) or ask a laboratory for analysis. The applicant should state clearly, if such photographs, analysis results etc. as a whole or partially are to be treated as confidential. Any such information, not designed as confidential, will be published on the public EBTI database and will be accessible on the Internet.

Decision:

This data field shall contain all the particulars which the applicant has marked as confidential in the BTI application as well as any information added by the customs authorities in the issuing Member State which these authorities consider to be confidential.

II/4. Justification of the classification of the goods

Indication of the relevant provisions of the acts or measures on the basis of which the goods have been classified in the customs nomenclature indicated under data element 5/1 in Title I.

II/5. Material provided by the applicant on the basis of which the BTI decision has been issued

Indication, whether the BTI decision has been issued on the basis of a description, brochures, photographs, samples or other documents provided by the applicant.

II/7. Images

Where appropriate, any image(s) related to the goods being classified.

II/10. Date of receipt of the application Date on which the competent customs authority referred to in Article 22(1) 3rd subparagraph of the Code has received the application. **II/12. End date of extended use**

Only in cases where a period of extended use has been granted, indicate the end date of the period of time for which the BTI decision may still be used.

II/13. Invalidation reason

Only in cases where the BTI decision is invalidated before the normal end of its validity, indicate the invalidation reason by entering the relevant code.

II/14. Registration number of the application

Unique reference of the accepted application, assigned by the competent customs authority.

Title III

Application and decision relating to binding origin information
Chapter 1
Specific data requirements for the application and the decision relating to binding origin information
Data requirements table

D.E. order No	Box No.	D.E. name	Status
III/1.	NO FORM	Legal basis	A [*]
III/2.	[*] NO FORM [+] Box 7	Composition of the goods	A
III/3.	NO FORM	Conditions enabling the determination of origin	A [*]
III/4.	[*] NO FORM [+] several boxes possible	Indicate which data should be treated as confidential	A
III/5.	8	Country of origin and legal framework	A [+]
III/6.	9	Justification of the assessment of the origin	A [+]
III/7.	10	Ex-works price	A [+]
III/8.	12	Principal materials used, country of origin, CN code and value	A [+]
III/9.	14	Description of the processing required in order to obtain origin	A [+]
III/10.	15	Language	A [+]

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

Notes relating to the specific data requirements for the application and the decision relating to binding origin information

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

III/1. Legal basis

Indicate the applicable legal basis, for the purposes of Articles 59 and 64 of the Code.

III/2. Composition of the goods

Indicate the composition of the goods and any methods of examination used to determine this and their ex-works price, as necessary.

III/3. Conditions enabling the determination of origin

Provide the conditions enabling the origin to be determined, the materials used and their origin, tariff classification, corresponding values and a description of the circumstances (rules on change of tariff heading, value added, description of the operation or process, or any other specific rule) enabling the conditions in question to be met. In particular, the exact rule of origin applied and the origin envisaged for the goods shall be mentioned

III/4. Indicate which data should be treated as confidential

Application:

The applicant can indicate any particulars which are to be treated as confidential.

Any information, not indicated as confidential in the application, can be made accessible on the Internet once the decision is issued.

Decision:

The particulars which the applicant has indicated as confidential in the BOI application as well as any information added by the customs authorities in the issuing Member State which these authorities consider to be confidential should be marked as such in the decision.

Any information, not indicated as confidential in the decision, can be made accessible on the Internet.

III/5. Country of origin and legal framework

The country of origin as determined by the customs authority for the goods for which the decision is issued and an indication of the legal framework (non-preferential/preferential; reference to the agreement, convention, decision, regulation; other).

In case the preferential origin cannot be determined for the goods concerned, the term "non-originating" and an indication of the legal framework should be mentioned in the BOI decision.

III/6. Justification of the assessment of the origin

Justification of the assessment of the origin by the customs authority (goods wholly obtained, last substantial transformation, sufficient working or processing, cumulation of origin, other)

III/7. Ex-works price

If required for the determination of the origin it is a mandatory data element

III/8. Principal materials used, country of origin, CN code and value

If required for the determination of the origin, it is a mandatory data element

III/9. Description of the processing required in order to obtain origin

If required for the determination of the origin it is a mandatory data element

III/10. Language

Indication of the language in which the BOI is issued

Title IV

Application and authorisation for the status of authorised economic operator

Chapter 1

Specific data requirements for the application and the authorisation for the status of authorised economic operator

Data requirements table

D.E. order No	Box No.	D.E. name	Status
IV/1.	3	Legal status of applicant	A [*]
IV/2.	4	Date of establishment	A [*]
IV/3.	10	Role(s) of the applicant in the international supply chain	A [*]
IV/4.	11	Member States where customs related activities are carried out	A [*]
IV/5.	12	Border crossing information	A [*]
IV/6.	13	Simplifications and facilitations already granted, certificates mentioned in Article IA-2-28 (2) and (3) *[ex-Art. 123-09 (2)]*, or AEO-equivalent certificates issued in third countries	A [*]
IV/8.	18	Consent for the exchange of the information in the AEO authorisation in order to ensure the proper functioning of systems set out in international agreements/arrangements with third countries related to mutual recognition of the status of authorised economic operator and measures related to security.	A [*]
IV/9.		Permanent Business Establishment (PBE)	A
IV/10.	14	Office(s) where customs documentation is kept and accessible	A [*]
IV/12		Place where general logistical management activities are conducted	A [*]

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

Notes relating to the specific data requirements for the application and the authorisation for the status of authorised economic operator

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

IV/1. Legal status of applicant

The legal status as mentioned in the document of establishment.

IV/2. Date of establishment

With numbers – the day, month and year of establishment.

IV/3. Role(s) of the applicant in the international supply chain

The applicant's role in the supply chain.

IV/4. Member States where customs related activities are carried out

Enter the relevant country code(s). In case the applicant operates a storage facility or has other premises in another Member State, enter the address(es) and the type(s) of the facility(-ies) as well.

IV/5. Border crossing information

Enter the reference number(s) of customs office(s) regularly used for border crossing. In case the applicant is a customs representative, provide the reference number(s) of the customs office(s) regularly used by this customs representative for border crossing.

IV/6. Simplifications and facilitations already granted, certificates mentioned in Article IA-I-2-28 (2) and (3) [ex-Art. 123-09 (2)], or AEO-equivalent certificates issued in third countries

In case of simplifications already granted, indicate the type of simplification, the relevant customs procedure, and the authorisation number. The relevant customs procedure shall be entered in the form of the codes used to identify customs procedures in Annex B of the UCC related implementing act (52-01). In case of facilitations already granted, indicate the type of facilitation and the number of the certificate. In the case of Article IA-I-2-28 (3) [ex-Art. 123-09(2)], indicate the approval granted: regulated agent or known consignor and indicate the number of the approval. In case the applicant is the holder of an AEO-equivalent certificate issued in a third country, indicate the number of that certificate and the issuing country.

IV/8. Consent for the exchange of the information in the AEO authorisation in order to ensure the proper functioning of systems set out in international agreements/arrangements with third countries related to mutual recognition of the status of authorised economic operator and measures related to security

Indicate (yes/no) whether the applicant is willing to agree to exchange the information in the AEO authorisation in order to ensure the proper functioning of systems set out in international agreements/arrangements with third countries related to mutual recognition of the status of authorised economic operator and measures related to security.

IV/9. Permanent Business Establishment (PBE)

In case the application is submitted in accordance with Article DA-I-2-28 (2), the PBE(s)'s full names and VAT identification number should be provided.

IV/10. Office(s) where customs documentation is kept and accessible

Enter full address of the relevant office(s). In case there is another office responsible for providing all customs related documentation different form the one where it's kept, enter its full address as well.

IV/12. Place where general logistical management activities are conducted

This data element shall only be used, where the competent customs authority may not be determined according to the third subparagraph of Article 22(1) of the Code. In such cases, enter full address of the relevant place.

Title V

Application and authorisation for the simplification of the determination of amounts being part of the customs value of goods

Chapter 1

Specific data requirements for the application and the authorisation for the simplification of the determination of amounts being part of the customs value of goods

Data requirements table

D.E. order No	Box No.	D.E. name	Status
V/1.		Subject and nature of the simplification	A

The status indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

Notes relating to the specific data requirements for the application and the authorisation for the simplification of the determination of amounts being part of the customs value of goods

1. Introduction

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. Data requirements

V/1. Subject and nature of the simplification

Indicate on which elements to be added to or deducted from the customs value or which elements forming part of the price actually paid or payable pursuant to Article 70(2) of the Code, the simplification applies (e.g. Assists, Royalties, transport costs etc.) followed by a reference to the calculation method used for the determination of the respective amounts.

Title VI

Application and authorisation for the provision of a comprehensive guarantee, including a possible reduction or waiver

Chapter 1

Specific data requirements for the application and the authorisation for the provision of a comprehensive guarantee, including a possible reduction or waiver

Data requirements table

D.E. order No	Box No.	D.E. name	Status
VI/1.	3.1.; 3.2	Amount of duty and other charges	A
VI/3.	3.2	Average period between the placing of goods under the procedure and the discharge of the procedure	A
VI/4.	4.2.1 4.3.2 4.4.2	Financial solvency	A [*]
VI/5.	IV	Level of guarantee	A
VI/6.	V	Form of the guarantee	C [*]

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

Notes relating to the specific data requirements for the application and the authorisation for the provision of a comprehensive guarantee, including a possible reduction or waiver

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

VI/1. Amount of duty and other charges

Indicate the likely highest amount of duty and other charges applicable on any single consignment, relating to the recent 12-month period.

VI/3. Average period between the placing of goods under the procedure and the discharge of the procedure

Indicate the average period between the placing of goods under the procedure and the discharge of the procedure, relating to the recent 12-month period. This information shall only be provided where the comprehensive guarantee will be used for placing goods under a special procedure.

VI/4. Financial solvency

In order to be granted a comprehensive guarantee with a reduced amount, or a guarantee waiver covering potential customs debts, the applicant shall fulfil the following requirements regarding his solvency:

☐ He shall not be subject to bankruptcy proceedings at the time of submission of the application
  ▪ in case of reduction to 50 % of the reference amount: Article DA-III-2-04 (1) a)(iii)
  ▪ in case of reduction to 30 % of the reference amount: Article DA-III-2-04 (1) b)(iv)
  ▪ in case of guarantee waiver: Article DA-III-2-04 (2) i)

☐ During the last three years preceding the submission of the application, the applicant has fulfilled his financial obligations regarding payments of customs duties and all other duties, taxes or charges which are collected on or in connection with the importation or exportation of goods*;*
  ▪ in case of reduction to 50 % of the reference amount: Article DA-III-2-04 (1) a)(iv)
  ▪ in case of reduction to 30 % of the reference amount: Article DA-III-2-04 (1) b)(v)
  ▪ in case of guarantee waiver: Article DA-III-2-04 (2) j)

☐ For the part of the reference not covered by the guarantee (50% / 70% / 100% respectively) he can demonstrate sufficient financial resources to meet his obligations;
  ▪ in case of reduction to 50 % of the reference amount: Article DA-III-2-04 (1) a)(vi)
  ▪ in case of reduction to 30 % of the reference amount: Article DA-III-2-04 (1) b)(vii)
  ▪ in case of guarantee waiver: Article DA-III-2-04 (2) k)

☐ He has no negative assets, except where it can be proved that they can be covered.
  ▪ in case of reduction to 50 % of the reference amount: Article DA-III-2-04 (1) a)(v)
  ▪ in case of reduction to 30 % of the reference amount: Article DA-III-2-04 (1) b)(vi)

- in case of guarantee waiver: Article DA-III-2-04 (2) l)

In the application, indicate and justify how the above conditions are fulfilled.

In order to be granted a comprehensive guarantee with a reduced amount, covering existing customs debts, the applicant shall be an authorised economic operator for customs simplifications.

VI/5. Level of guarantee

Indicate whether the level of the guarantee which is to cover the existing customs debts is 100 % or 30% of the reference amount.

Indicate whether the level of the guarantee which is to cover the potential customs debts is 100%, 50%, 30% or 0% of the reference amount.
The authorising customs authority may provide comments, if applicable.

VI/6. Form of the guarantee

Indicate which form the guarantee will take:

- ☐ a cash deposit

- ☐ an undertaking given by a guarantor

  In case the guarantee is provided in form of an undertaking, indicate the full name and address details of the guarantor.
  Where the guarantee is valid in more than one Member State, indicate the full name and address of the representatives of the guarantor in the other MS.

- ☐ Other forms as specified in Article DA-III-2-03 [ex-Art. 321-07]

  - the creation of a mortgage, a charge on land, an antichresis or other right deemed equivalent to a right pertaining to immovable property;

  - the cession of a claim, the pledging, with or without surrendering possession, of goods, securities or claims or a savings bank book or entry in the national debt register;

  - the assumption of joint contractual liability for the full amount of the debt by a third party approved for that purpose by the customs authorities or the lodging of a bill of exchange the payment of which is guaranteed by such third party;

  - a cash deposit or means of payment deemed equivalent thereto other than in euro or the currency of the Member State in which the guarantee is required;

  - participation, subject to payment of a contribution, in a general guarantee scheme administered by the customs authorities

Title VI-a

Application and decision for the repayment or remission of the amounts of import or export duty

Chapter 1

Specific data requirements for the application and decision for the repayment or remission of the amounts of import or export duty

Data requirements table

D.E. order No	Box No.[4]	D.E. name	Status
VIa/1.	2	Customs declaration	A
VIa/2.	3	Customs office where the customs debt was notified	A
VIa/3.	4	Customs office responsible for the place where the goods are located	A
VIa/4.	6	Comments of the customs office responsible for the place where the goods are located	A [+]
VIa/5	7	Customs procedure (request for prior completion of formalities)	A
VIa/6.	11	Customs value	A
VIa/7.	12	Amount of repayment/remission of duties applied for	A
VIa/8.		Type of customs duties	A
VIa/9.		Legal basis	A
VIa/10		Use or destination of goods	A [+]
VIa/11		Time-limit for completion of formalities	A [+]
VIa/12		Statement of the decision-taking customs authority	A [+]

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

Notes relating to the specific data requirements for
the application and decision for the repayment or remission of the amounts of import or export duty

1. *Introduction*

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[4] Box number in ex-Annex 111.

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

VIa/1. Customs declaration

Enter the MRN of the customs declaration which gave rise to notification of the duties the repayment or remission of which is requested.

VIa/2. Customs office where the customs debt was notified

Enter the identifier of the customs office where the import or export duties to which the application refers, were notified.

In case of a paper-based application, enter the name and full address, including postal code, if any, of the customs office concerned.

VIa/3. Customs office responsible for the place where the goods are located

This information shall only be provided if it is different than the customs office indicated in D.E. VIa/2 Customs office where the customs debt was notified.

Enter the identifier of the customs office concerned.

In case of a paper-based application, enter the name and full address, including postal code, if any, of the customs office concerned.

VIa/4. Comments of the customs office responsible for the place where the goods are located

This data element shall be completed in cases, where repayment or remission is subject to destruction, abandonment to the State, or placement under a special procedure or the export procedure of an article, but the corresponding formalities are completed only for one or more parts or components of that article.

In this case, enter the quantity, nature and value of the goods which are to remain in the customs territory of the Union.

Where the goods are for delivery to a charity, enter the name and full address, including postal code, if any, of the entity concerned.

VIa/5. Customs procedure (request for prior completion of formalities)

Except in the cases referred to in Article 116(1) 1st subparagraph (a), enter the relevant code of the customs procedure under which the applicant wishes to place the goods.

Where the customs procedure is subject to an authorisation, enter the identifier of the authorisation concerned.

Indicate if prior completion of formalities is requested.

VIa/6. Customs value

Indicate the customs value of the goods.

VIa/7. Amount of repayment/remission of duties applied for

Using the relevant code for the national currency, enter the amount of the customs duties to be repaid or remitted.

VIa/8. Type of customs duties

Using the relevant codes, enter the type of the customs duties to be repaid or remitted.

VIa/9. Legal basis

Using the relevant code, enter the legal basis of the application for the repayment or remission of the customs duties.

VIa/10. Use or destination of goods

Enter information on the use to which the goods may be put or the destination to which they may be sent, depending on the possibilities available in the particular case under the Code and where appropriate on the basis of a specific authorization by the decision-taking customs authority.

VIa/11. Time-limit for completion of formalities

Indicate in days the time-limit for completion of the formalities to which repayment or remission of the import or export duty is subject.

VIa/12. Statement of the decision-taking customs authority

If applicable, the decision taking customs authority shall indicate that the import or export duty will not be repaid or remitted until the implementing customs office has informed the decision-taking customs authority that the formalities to which repayment or remission is subject have been completed

Title VII

Application for and approval of a place for the purpose of presenting the goods

Chapter 1

Specific data requirements for the application for and the approval of a place for the purpose of presenting the goods

Data requirements table

D.E. order No	Box No.	D.E. name	Status
VII/1.	4a	Name of the owner of the place subject to approval	A [*]
VII/2.	4b	Dimensions of the approved place(s)	A [*]
VII/3.	4c	Information regarding the security of the place(s)	A [*]

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

**Notes relating to the specific data requirements
for the application for and the approval of a place for the purpose of presenting the goods**

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

VII/1. Name of the owner of the place subject to approval

In addition to the name of the owner of the location, indicate the contractual or non-contractual arrangements between him and the applicant. Provide copy of a written document as available.

VII/2. Dimensions of the approved place(s)

Give information about the measurements of the place where the goods are to be presented. Indicate and provide any additional supporting document which is relevant, in particular an architectural plan of the place.

VII/3. Information regarding the security of the place(s)

The AEO S or F do not need to fill in the box, if the place has already been checked. Provide certificates or other verifiable documentation, if applicable, that the place meets the security requirements set forth in international conventions and agreements, relevant ISO standards or other relevant national security provisions.

Title VIII

Application and authorisation for the operation of temporary storage facilities

Chapter 1

Specific data requirements for the application and the authorisation for the operation of temporary storage facilities

(Place-holder –)

Title IX

Application and authorisation of regular shipping service

Chapter 1

Specific data requirements for the application and the authorisation of regular shipping service

Data requirements table

D.E. order No	Box No.	D.E. name	Status
IX/1	8	Member State(s) concerned by the regular shipping service	A
1. IX/2	9	Name of vessels	C[*]
2. IX/3	9	Ports of call	C[*]
3. IX/4		Undertaking	A [*]

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

Notes relating to the specific data requirements
for the application and the authorisation of regular shipping service

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

IX/1. Member State(s) concerned by the regular shipping service

Indicate the Member State(s) concerned.

IX/2. Name of vessels

Enter the relevant information on the vessels assigned to the regular shipping service.

IX/3. Ports of call

Enter the relevant information on the ports of call of the vessels assigned to the regular shipping servicer.

IX/4. Undertaking

Indicate (yes/no) whether the applicant undertakes:
- that on the routes of the regular shipping services, no calls will be made at any port in a territory outside the customs territory of the Union or at any free zone in a port in the customs territory of the Union, and that no transhipments of goods will be made at sea and

- to register the names of the vessels assigned to the regular shipping service and the ports of call with the decision-taking customs authority once it has been authorised

Title X

Application and authorisation for the status of authorised weigher of bananas

Chapter 1

Specific data requirements for the application and the authorisation for the status of authorised weigher of bananas

Data requirements table

D.E. order No	Box No.	D.E. name	Status
X/1.	21	Economic activity	A
X/2.	22a	Weighing equipment	A
X/3.	22b	Additional guarantees	A
X/4.	22c	Use of banana weighing certificate	A
X/5.	22d	Advanced notification to customs authorities	A

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

**Notes relating to the specific data requirements
for the application and the authorisation for the status of authorised weigher of bananas**

1.   Introduction

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2.   Data requirements

X/1. Economic activity

Indicate the economic activity related to the trade of fresh bananas, according to the following:
☐ Importation

☐ Carriage

☐ Storage

☐ Handling

X/2. Weighing equipment

Provide the description of the weighing equipment

X/3. Additional guarantees

Appropriate proof as recognised in accordance with the national law that:

- only machines that are properly calibrated and conform to the relevant technical standards ensuring precise establishment of the net weight of bananas,

- weighing of bananas is performed only by authorised weighers at places supervised by the customs authorities,

- the net weight of bananas, the origin and packaging of bananas as well as the time of weighing and the place of unloading are immediately reflected in the banana weighing certificate upon weighing;

- bananas have been weighed in accordance with the procedure set out under .... (description of the relevant point in the annex; this point shall contain the information corresponding to annex 38b to CCIP that regulates the procedure for weighing)

- the results of weighing are immediately put in the weighing certificate as required by the customs legislation of the Union

X/4. Use of banana weighing certificate

Indicate (yes/no) whether the applicant wishes to use a banana weighing certificate. If yes, provide a specimen of ex-Annex 38b.

X/5. Advanced notification to customs authorities

Provide the type of notification and copy of a notification.

Title XI

Application and authorisation to use simplified declaration

Chapter 1

Specific data requirements for the application and the authorisation to use simplified declaration

Data requirements table

D.E. order No	Box No.	D.E. name	Status
XI/1.	15	Request for waiver of a supplementary customs declaration	A
XI/2.	17	Deadline for the submission of a supplementary declaration	A [+]
XI/3.	16	Subcontractor	A [1][2]
XI/4.	16	Subcontractor identification	A [2]

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Notes

Note number	Note description
[1]	This information is mandatory only in the cases where the EORI number of the subcontractor is not available. Where the EORI number is provided, the name and address should not be provided, unless a paper-based application or decision is used.
[2]	This information may only be used for export procedures when the simplified declaration will be lodged by the subcontractor.

Chapter 2

Notes relating to the specific data requirements
for the application and the authorisation to use simplified declaration

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

XI/1. Request for waiver of a supplementary customs declaration

Indicate the appropriate reason for the request, according to Article DA-V-2-16 *[ex-Art. 523-03]*.

If the request is rejected by the authorising customs authority, it shall be indicated in the authorisation.

XI/2. Deadline for the submission of a supplementary declaration

If applicable, the authorising customs authority shall determine the respective deadline expressed in days.

XI/3. Subcontractor

If applicable, enter the name and contact details of the subcontractor. The fax number shall be provided, if available.

XI/4. Subcontractor identification

Enter the EORI number of the person concerned.

Title XII

Application and authorisation for centralised clearance

Chapter 1

Specific data requirements for the application and the authorisation for centralised clearance

Data requirements table

D.E. order No	Box No.	D.E. name	Status
XII/1.	1i	Companies involved in the authorisation in other Member States	A
XII/3.	13	Identification of the fiscal and statistical authorities	C [*] A [+]
XII/4.	14	VAT-exempt supply to another Member State	A [+]
XII/5.		VAT and statistical information	A[+]

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

**Notes relating to the specific data requirements
for the application and the authorisation for centralised clearance**

1. Introduction

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. Data requirements

XII/1. Companies involved in the authorisation in other Member States

If applicable, enter the name and address and the EORI number of the companies concerned.

XII/3. Identification of the fiscal and statistical authorities

The applicant shall enter the name and address of the fiscal and statistical authorities in the MS involved in the authorisation.

The customs authority issuing the authorisation for centralised clearance shall state in the authorisation whether the holder of the authorisation is compliant with the requirements for taxes and external trade statistics in the Member States concerned.

XII/4. VAT-exempt supply to another Member State

The customs authority issuing the authorisation for centralised clearance shall state in the authorisation whether the authorisation holder is allowed to benefit from a VAT-exempt supply to another Member State.

XII/5. VAT and statistical information

The participating Member States' shall specify their respective requirements regarding the submission of the import VAT data and statistical information.

Title XIII

**Application and authorisation for making a customs declaration
through an entry of data in the declarant's records,
including for the export procedure**

Chapter 1

**Specific data requirements for the application and the authorisation
for making a customs declaration
through an entry of data in the declarant's records,
including for the export procedure**

Data requirements table

D.E. order No	Box No.	D.E. name	Status
XIII/1.	9	Notification waiver of the availability of the goods for customs controls	A
XIII/2.	10	Additional benefits in case of export	A
XIII/3.	12b	Customs office responsible for the place where the goods are available for controls	C [*] A [+]
XIII/4.		Deadline for submitting the particulars of the complete customs declaration	A [+]

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

**Notes relating to the specific data requirements
for the application and the authorisation for making a customs declaration
through an entry of data in the declarant's records,
including for the export procedure**

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

XIII/1. Notification waiver of the availability of the goods for customs controls

Indicate (yes/no) whether the trader wishes to benefit from a notification waiver of the availability of the goods for customs controls. If yes, specify the reasons.

In case the authorisation does not provide for the notification waiver, the authorising customs authority shall determine the time limit between the receipt of the notification and the release of the goods.

XIII/2. Additional benefits in case of export

Indicate (yes/no) whether, in case of export, the trader wishes to apply for additional benefits as laid down in *[ex-Article 521-3-05]*. If yes, provide information regarding the exemptions from pre-departure deadlines and from the obligation to provide the particulars necessary for the exit summary declaration.

XIII/3. Customs office responsible for the place where the goods are available for controls

Enter the identifier of the customs office concerned.

XIII/4. Deadline for submitting the particulars of a complete customs declaration

The authorising customs authority shall provide for the deadline in the authorisation, within which the holder of the authorisation shall send the particulars of the complete customs declaration to the supervising customs office.

The deadline shall be expressed in days.

Title XIV

Application and authorisation for self-assessment

Chapter 1

Specific data requirements for the application and the authorisation for self-assessment

Data requirements table

D.E. order No	Box No.	D.E. name	Status
XIV/1.		Identification of formalities and controls to be delegated to the economic operator	A

The status indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

Notes relating to the specific data requirements for the application and the authorisation for self-assessment

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

XIV/1. Identification of formalities and controls to be delegated to the economic operator

Indicate the formalities and controls requested in the application.

Title XV

Application and authorisation for the use of inward processing procedure

Chapter 1

Specific data requirements' for the application and the authorisation for the use of the inward processing procedure

Data requirements table

Order No	Box No.	D.E. name	Status
XV/1.	18	Calculation of the amount of the import duty in accordance with Article 53(3) of the Code	A
XV/2.	19	Prior exportation (IP EX/IM)	A
XV/3.	20	Release for free circulation by use of bill of discharge	A

The status indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

Notes relating to the specific data requirements' for the application and the authorisation for the use of inward processing procedure

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

XV/1. Calculation of the amount of the import duty in accordance with Article 86(3) of the Code

Indicate ('yes/no') whether the calculation is made in accordance with Article 86(3) of the Code.

If the answer is 'no', Article 85 of the Code must be applied, which means, that the calculation of the amount of import duty is made on the basis of the tariff classification, customs value, quantity, nature and origin of the goods at the time at which the customs debt in respect of them incurred.

XV/2. Prior exportation

Indicate ('yes/no') whether it is planned to export processed products obtained from equivalent goods before the import of the goods they are replacing (IP EX/IM). If yes, indicate the suggested period expressed in months within which the non-Union goods should be declared for inward processing taking account of the time required for procurement of the goods and their transport to the Union.

XV/3. Release for free circulation by use of bill of discharge

Indicate ('yes/no') whether the processed products or goods placed under the procedure should be released for free circulation without formalities in accordance with Article IA-VII-4-02 *[ex-Art. 752-03]*.

Title XVI

Application and authorisation for the use of outward processing procedure

Chapter 1

Specific data requirements' for the application and the authorisation for the use of the outward processing procedure

Data requirements table

Order No	Box No.	D.E. name	Status
XVI/1.	18	Standard exchange system	A
XVI/2.	19	Replacement products	A
XVI/3.	20	Prior import of processed products (OP IM/EX)	A
XVI/4		Prior import of replacement products	A

The status indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

Notes relating to the specific data requirements' for the application and the authorisation for the use of outward processing procedure

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

XVI/1. Standard exchange system

In case of repair of goods, an imported product (replacement product) may replace a processed product (so-called standard exchange system).

Indicate ('yes/no') whether it is intended to use the standard exchange system. If yes, enter the relevant code(s).

XVI/2. Replacement products

Where it is planned to use the standard exchange system (only possible in case of repair), state the 8-digit Combined Nomenclature code, commercial quality and technical characteristics of the replacement products to enable the customs authorities to make the necessary comparison between temporary export goods and the replacement products. For this comparison, use at least one of the relevant codes provided for in relation with D.E. 5/8 Identification of goods.

XVI/3. Prior import of processed products

Indicate ('yes/no') whether it is planned to import processed products obtained from equivalent goods prior to the placement of Union goods under outward processing. If yes, indicate the period in months within which the Union goods should be declared for outward processing taking account of the time required for procurement of the Union goods and their transport of the office of export.

XVI/4. Prior import of replacement products

Indicate ('yes/no') whether it is planned to import replacement products prior to the export of the defective products. If yes, indicate the period in months within which the Union goods should be declared for outward processing.

Title XVII

**Application and authorisation for the operation of storage facilities
for the customs warehousing of goods**

Chapter 1

**Specific data requirements for the application and the authorisation for
the operation of storage facilities for
the customs warehousing of goods**

Data requirements table

D.E. order No	Box No.	D.E. name	Status
XVII/3.	20	Temporary removal	A
XVII/5.	21	Loss rate	A

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

**Notes relating to the specific data requirements
for the application and the authorisation for the operation of storage facilities
for the customs warehousing of goods**

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

XVII/3. Temporary removal

Indicate ('yes/no') whether it is planned to remove temporarily goods placed under customs warehouse from the customs warehouse.

A request for temporary removal may also be submitted to the supervising customs office at a later stage once the application was accepted and the authorisation for the operation of storage facilities was granted.

XVII/5. Loss rate

Give details, where appropriate, of loss rate(s).

Title XVIII

Application and authorisation for the status of authorised consignor
for Union transit

Chapter 1

Specific data requirements for the application and the authorisation for the status of authorised consignor for Union transit

Data requirements table

D.E. order No	Box No.	D.E. name	Status
XVIII/1.	11	Identification measures	A [+]

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

Notes relating to the specific data requirements
for the application and the authorisation for the status of authorised consignor
for Union transit

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

1. Identification measures

Enter details on the identification measures (seals) to be applied.

Title XIX

Application and authorisation to use of special seals

Chapter 1

Specific data requirements for the application and the authorisation to use of special seals

Data requirements table

D.E. order No	Box No.	D.E. name	Status
XIX/1.	10	Type of seal	A [*]

The status and the marking indicated in the data requirements table above correspond to the description provided for in Title I, Chapter 1.

Chapter 2

Notes relating to the specific data requirements for the application and the authorisation to use of special seals

1. *Introduction*

The descriptions and notes contained in this chapter apply to the data elements referred to in the data requirements table in Chapter 1.

2. *Data requirements*

XIX/1. Type of seal

Enter details on the model, manufacturer, proof of certification that the seal to be used by the applicant meets the ISO mechanical seal standard (ISO 17712) or a request to customs to suggest this seal type.

Title XX

Application and authorisation for the use of an electronic transport document as customs declaration

(Place-holder – to be developed)